University of Minnesota
FY2013 Compact Update Instructions for Academic Units

These instructions provide guidance for academic units discussing compact planning with the Senior Vice President for Academic Affairs and Provost. The FY2013 discussions will provide University leadership with an update of the unit’s compact-related strategic and planning activity.

Compact and budget materials should be submitted to Joe Shultz (shul0048@umn.edu) and Julie Tonneson (tonne001@umn.edu) no later than seven days prior to the compact-budget meeting. Please limit your compact documents to within seven pages.

Compact-budget meetings have been scheduled with Provost Karen Hanson and the Budget Office from late February to late March 2012. Please invite relevant colleagues from your unit to the meeting. Your responses to the questions below and the materials required in Section E of the Academic Unit Budget Planning Guidelines will be the agenda for the meetings. No other formal presentation materials are necessary or encouraged.

Completing the Compact Update

Please address the following questions within your compact document and be prepared to discuss these topics with Provost Hanson. For some units, not all items below are relevant – please respond appropriately.

1. What are the unit’s key areas of strength and its comparative advantages?

2. What are the unit’s areas of concern and significant challenges?

3. What is the unit’s vision or strategic agenda, as informed by the unit’s Blue Ribbon Committee or equivalent effort, for the next three to five years?
   a. What priorities and goals were discussed in recent (approximately three years) compact discussions and what is the status of each? Describe the measured outcomes and impacts.
   b. What are the unit’s goals, strategies, and progress related to University-wide priorities?
      i. Undergraduate Education:
         - Academic profile and preparation of new high school and transfer students
         - Enrollment management
         - Student success (including retention and timely graduation)
      ii. Graduate or Professional Education
      iii. Research and Scholarship

1 Carlson School of Management, College of Biological Sciences, College of Continuing Education, College of Design, College of Food, Agricultural, and Natural Resource Sciences, College of Education and Human Development, College of Liberal Arts, Humphrey School of Public Affairs, College of Science and Engineering, Law School, Provost’s Academic Units, School of Dentistry, Medical School, School of Nursing, College of Pharmacy, School of Public Health, and College of Veterinary Medicine
iv. Equity and Diversity

v. Internationalization

vi. Public Engagement

c. What are the unit’s top priorities that will be pursued over the next three to five years?

Data to help inform and support planning can be found at the Office of Institutional Research web site (www.oir.umn.edu).

**Compact and Budget Finalization**

In April and May 2012, University senior leaders, working with unit leaders, will finalize the unit’s compact priorities and budget. The senior vice presidents and the Office of Budget and Finance will develop analyses, models, summaries, and recommendations related to the all-funds budget for the President’s review. Units will be informed of the President’s budget recommendations to the Board of Regents for review and approval in June 2012.