University of Minnesota
FY2013 Compact Update Instructions for Academic Units

These instructions provide guidance for academic Resource Responsibility Centers (RRCs) discussing compact planning with the Provost and Senior Vice President for System Academic Administration. The FY2013 discussions will provide University leadership with an update of the unit’s compact-related strategic and planning activity.

Compact and budget materials should be submitted to Deb Cran (cranx001@umn.edu), Joe Shultz (shul0048@umn.edu) and Julie Tonneson (tonne001@umn.edu) no later than seven days prior to the compact-budget meeting. Please limit your compact documents to within seven pages.

Compact-budget meetings have been scheduled with Provost Hanson and/or Senior Vice President Jones and the Budget Office from late February to late March 2012. Please invite relevant colleagues from your unit to the meeting. Your responses to the questions below and the materials required in Section E of the Academic Unit Budget Planning Guidelines will be the agenda for the meetings. No other formal presentation materials are necessary or encouraged.

Completing the Compact Update

Because these RRCs are a collection of “centers” rather than a cohesive unit, please determine the most appropriate way to respond without completing a seven-page document for each individual center. One approach might be to highlight the most significant examples from the collection of units in responding to each question below. Or perhaps a short paragraph per center that adequately addresses the three questions below would be more appropriate. If a question is irrelevant for all units involved, then it can be ignored.

1. What are the unit’s key areas of strength and its comparative advantages?

2. What are the unit’s areas of concern and significant challenges?

3. What is the unit’s vision or strategic agenda, as informed by the unit’s Blue Ribbon Committee or equivalent effort, for the next three to five years?
   
   a. What priorities and goals were discussed in recent (approximately three years) compact discussions and what is the status of each? Describe the measured outcomes and impacts.
   
   b. What are the unit’s goals, strategies, and progress related to University-wide priorities?
      
      i. Undergraduate Education:
         - Academic profile and preparation of new high school and transfer students
         - Enrollment management
         - Student success (including retention and timely graduation)

      ii. Graduate or Professional Education

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1 Vice President for Research – Academic Centers; Academic Health Center Shared – Academic Centers
iii. Research and Scholarship

iv. Equity and Diversity

v. Internationalization

vi. Public Engagement

c. What are the unit’s top priorities that will be pursued over the next three to five years?

Data to help inform and support planning can be found at the Office of Institutional Research web site (www.oir.umn.edu).

Compact and Budget Finalization

In April and May 2012, University senior leaders, working with unit leaders, will finalize the unit’s compact priorities and budget. The senior vice presidents and the Office of Budget and Finance will develop analyses, models, summaries, and recommendations related to the all-funds budget for the President’s review. Units will be informed of the President’s budget recommendations to the Board of Regents for review and approval in June 2012.